



# Medicaid Incarceration Application Quick Reference Guide

**CVIU Helpline: 833-818-8752**

**Expedited Application (emergency application)** - An incarcerated individual not enrolled in Medicaid with an unforeseen and imminent hospital stay; OR has an upcoming hospital release or discharge. Expedited applications are reviewed within two business days. If all information is available a decision will be made or a request for information sent.

○ How to guide:

- Call the CVIU Helpline and inform the CSR that you are calling to submit an expedited application. The applicant must be present to give a verbal signature.

**New Application** - An incarcerated individual not enrolled in Medicaid and without a release date within the next 45 days. *(If releasing within 45 days refer to Re-Entry.)*

○ How to guide:

- Call the CVIU Helpline to submit an application.
- The facility Point of Contact should be prepared to submit the application with the incarcerated individual. The applicant must be present to give a verbal signature.

**Re-entry Application** - An incarcerated individual who is: (1) Not currently enrolled in Medicaid; and (2) scheduled to be released within 45-days of the Medicaid Application Date *(The date the application was submitted and signed.)*

○ How to guide:

- Call the CVIU Helpline to submit an application within 45-days of release.
- The facility Point of Contact should be prepared to submit the application with the incarcerated individual. The applicant must be present to give a verbal signature.

**Pre-Release** – An individual with active Medicaid of AC108, AC109, AC112 or AC113 who is scheduled to be released within 45-days.

○ How to guide:

- Download and complete the **CVIU Communication Form** at [www.coverva.org/cviu](http://www.coverva.org/cviu).
- Email the communication form to CVIU ([cviu.eligibility@coverva.org](mailto:cviu.eligibility@coverva.org)) within 45-days of the release date.

**Renewal Application** - Definition: An annual review application for continued coverage of Medicaid eligibility.

○ How to guide:

- If Aged, Blind, or Disabled including all those eligible for Medicare, call the CVIU Helpline to submit a renewal application for incarcerated individuals due for renewal.
- The facility Point of Contact should be prepared to submit the application with the incarcerated individual. The applicant must be present to give a verbal signature.

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**For more information refer to [The Medicaid Application Process Guide for Correctional Facilities](#) at [www.cover.org/cviu](http://www.cover.org/cviu)**